

## TCA Board Meeting

No. 87

3 April 2019

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### Communiqué

The Transport Certification Australia (TCA) Board met on 3 April 2019 in Melbourne, Victoria. This was the first meeting of the newly formed TCA Board, and Shane Gregory was appointed as the chair of the day.

#### Appointments

Directors appointed Shane Gregory to the office of Chairperson of TCA for Board Meeting No. 87 – a decision on a permanent Chairperson was deferred to the next meeting.

The Directors noted the appointment of Nicholas (Nick) Koukoulas to the position of Company Secretary of TCA at Board Meeting No. 86 in December 2018.

The following alternate directors were appointed:

- Nicole Spencer was approved as alternate to Alex Foulds until 28 February 2022.
- Emma Kokar was approved as alternate to Tony Braxton-Smith indefinitely.
- Des Snook was approved as alternate to Peter Woronzow until December 2019.

#### Strategic Issues

##### TCA Acquisition

Nick Koukoulas provided Directors with a summary of the acquisition process, and the transition had gone smoothly with all necessary steps taken.

TCA was well positioned to move forward under the leadership of the soon to be appointed new Executive General Manager (EGM), Stuart Ballingall, commencing at TCA on 6 May 2019.

Stuart's initial task would be to assess the organisation and its structures – this, together with a TCA Strategic Planning Workshop with the Board in July 2019, would complete the review of TCA that was part of the decision made by the Transport and Infrastructure Council (TISOC) and the Transport and Infrastructure Council (TIC) to fold TCA into Austroads.

##### TCA Work Program and Priorities

Heather Hausler, General Manager Corporate Operations, Gavin Hill, General Manager Strategic Development / Implementation, and Paul Corkill, General Manager Operations, presented an overview of TCA's core functions, current work program and priorities.

The Directors endorsed delegations for approval by the TCA Executive General Manager in place of the TCA Board for:

- Certification of applicant as a service provider
- Cancellation of organisation as a service provider
- Re-certification (of a service provider) level 4 (highest risk level)
- Minor changes to IAP Functional and Technical Specification and creation of Addenda.

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The Directors noted the key projects being progressed and that work is moving forward on the new ministerially approved applications of the National Telematics Framework.

## **Performance Monitoring and Governance**

The Board reviewed and discussed TCA's work program overview, and key metrics.

### **TCA Financial Report and Budget**

Directors reviewed and noted TCA's 2018-19 management accounts.

The Directors also endorsed in principle the proposed TCA draft budget for 2019-20, including participant contributions, subject to finalisation and Board endorsement in July 2019.

### **TCA Strategic Plan**

Directors endorsed an extension of the TCA Strategic Plan 2016-19 for twelve months (through to 30 June 2020) and the extension will align with the currency of the Austroads Strategic Plan.

A decision was made that the strategic plans for 2020 – 24 will be developed, starting with a TCA Strategic Planning Workshop in July.

## **Next TCA Meeting**

The next TCA Board meeting will be held on Thursday 25 July 2019 at the TCA Offices in Melbourne, Victoria.

(Prior to this meeting, Directors will attend the TCA Strategic Planning Workshop on 24 July 2019)

Subsequent meetings will be held on

- Thursday 7 November 2019 in Canberra ACT
- Thursday 2 April 2020 in Hobart TAS.