



## Position Description

Position title:	Senior Manager NEVDIS
Entity:	Austroads
Division:	Data and Technology
Job Type:	Full time (1.0 FTE)
Location:	Austroads Sydney Offices
Reports to:	Chief Data & Technology Officer (CDTO)
Responsible GM:	Chief Data & Technology Officer (CDTO)
Direct reports:	Senior Business Analyst x 4 Senior Java Developer
Date reviewed:	18 January 2023

## Organisational Context

Austroads is the association of Australian and New Zealand transport agencies.

We provide authoritative, practical and impartial advice, information, tools and services to help our members to deliver safe, efficient and reliable mobility to their customers.

We also deliver value to a range of other key stakeholders across government, industry and communities, where there is a demonstrated societal benefit to do so.

Austroads comprises several business activities, including the core Austroads work program, the National Exchange of Vehicle and Driver Information System (NEVDIS), and Transport Certification Australia (TCA).

Our teams are located across Australia and New Zealand. We work in an integrated and collaborative way, along with external consultancies and other partners, to ensure our products and services are delivered successfully and maximise value.

Austroads promotes a culture of professionalism, innovation, and integrity, with a commitment to accountability, quality, and excellence in the delivery of all of our programs and services.

We recognise the unique skills and abilities of each individual, who come from a wide range of disciplines and backgrounds. We support our people through ongoing development and learning opportunities and create a supportive team environment for all our staff. We strive to be an employer of choice.

Austroads takes inclusion and diversity seriously. We embrace difference and diversity of identity, experience and thought, and actively strive for inclusive behaviours across our company and our work.

## The Role

### Position Purpose

The role of Senior Manager - NEVDIS is to develop and lead the NEVDIS team to enable them to achieve best practice in the delivery of the National Exchange of Vehicle and Driver Information System (NEVDIS).

NEVDIS is a national system that exchanges information between different government agencies about vehicles and driver licenses. The system enables road authorities to interact across state borders and directly supports the transport and automotive industries. In addition to information supplied by road agencies, NEVDIS collects Vehicle Identification Number (VIN) data for compliance from vehicle wholesalers and stolen information from police. It also provides information to public and private sector organisations to facilitate provenance checking on vehicles, matching of biographic details on licenses, motor insurance underwriting and vehicle safety recalls.

NEVDIS consists of two main components:

1. A Participation Agreement that outlines the conditions placed on members and Austroads to manage NEVDIS information.
2. An information system that is required to interface with the driver licence and registration systems of the six states and two territories, plus a range of other entities, such as the Australian Criminal Intelligence Commission (ACIC), the National Heavy Vehicle Regulator (NHVR), the Department of Home Affairs and the Department of Infrastructure, Transport, Regional Development and Communications (DITRDC).

Reporting to the Austroads CDTO, the Senior Manager - NEVDIS will work closely with other members of the Austroads Executive Group (AEG) and their teams to ensure successful delivery of the Austroads strategic and business plans attributable to NEVDIS.

### Major Responsibilities/ Accountabilities

The role is responsible for:

- Build the skills, confidence, and service ethos of the NEVDIS team to attain and maintain a culture of professionalism and customer service.
- Establish and maintain appropriate Service Management, Knowledge Management, and reporting practices for NEVDIS.
- Provide appropriate governance for managing NEVDIS including alignment with appropriate
- Build an understanding of the market for commercial products and foster revenue opportunities to enable NEVDIS to generate funding in line with Austroads Board expectations.
- Oversee and establish the ability of NEVDIS to generate its own data products for Austroads members.
- Develop strong, collegial, and cooperative relationships with the AEG, the NEVDIS team, and other senior staff across Austroads and TCA.
- Ensure that relevant, timely and accurate advice is provided to the CDTO and AEG.
- Build and maintain relationships with all jurisdictions, clients, and stakeholders, including leading the liaison with the Department of Home Affairs on Document Verification Service (DVS) as well as liaison with the Australian Financial Security Authority (AFSA) on matters relating to the Personal Property Security Register (PPSR) and Department of Infrastructure, Transport, Regional Development and Communications (DITRDC) in relation to VIN/WMI accreditation and Register of Approved Vehicles (RAV)
- Keep abreast of current and emerging best practice and jurisdictional policies and statutory requirements and applicability to NEVDIS and Austroads

## Key stakeholder interfaces

### Internal

- Austroads Chief Data & Technology Officer
- Austroads and TCA Senior Staff
- NEVIDS Team

### External

- Austroads Members
- Government Departments and Agencies

## The Person

### Qualifications, knowledge, and experience

The Senior Manager NEVDIS will possess:

- Demonstrated understanding and achievement in the delivery of operations, services, and projects in a government environment across multiple agencies and jurisdictions.
- Demonstrated ability to motivate and encourage the development of a strong, effective, and efficient professional team operating ethically and with clear focus on delivering outcomes
- Strategic thinking with research and analytical skills and the ability to develop innovative solutions and data products.
- Excellent oral and written communication and interpersonal skills including strong negotiation and presentation skills.
- Demonstrated capacity to produce timely, critical, and predictive reports on business performance and emerging issues

### Personal qualities

The incumbent will need to present a professional image and build a strong relationships across the enterprise. Specifically, the role requires:

- Commitment to service excellence and continuous improvement in relation to a technology and data-based services
- Commercial acumen, high emotional intelligence, diligence, and drive
- Being a self-starter.
- Hands on leadership style.
- Culture of delivery and closure on issues.
- Astute risk management
- Sound judgment and analytical / evaluative skills
- Well-developed relationship management, communication, consultation, and negotiation skills
- Comfort working in an environment which is constantly evolving