



## Position Description

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| Position title: | Program Lead – AusRAP   |
| Entity:         | Austroads   |
| Division:       | Programs  |
| Job Type:       | Full – time (1.0 FTE)   |
| Location:       | Austroads Sydney/Melbourne Offices  |
| Reports to:     | Program Manager – Road Safety   |
| Responsible GM: | General Manager Programs  |
| Direct reports: | AusRAP Technical Governance Lead; AusRAP Stakeholder Communications Lead; other contractors as required |
| Date reviewed:  | August 2023   |

## Organisational Context

Austroads is the association of Australian and New Zealand transport agencies.

We provide authoritative, practical and impartial advice, information, tools and services to help our members to deliver safe, efficient and reliable mobility to their customers.

We also deliver value to a range of other key stakeholders across government, industry and communities, where there is a demonstrated societal benefit to do so.

Austroads comprises several business activities, including the core Austroads work program, the National Exchange of Vehicle and Driver Information System (NEVDIS), and Transport Certification Australia (TCA).

Our teams are located across Australia and New Zealand. We work in an integrated and collaborative way, along with external consultancies and other partners, to ensure our products and services are delivered successfully and maximise value.

Austroads promotes a culture of professionalism, innovation, and integrity, with a commitment to accountability, quality, and excellence in the delivery of all of our programs and services.

We recognise the unique skills and abilities of each individual, who come from a wide range of disciplines and backgrounds. We support our people through ongoing development and learning opportunities and create a supportive team environment for all our staff. We strive to be an employer of choice.

Austroads takes inclusion and diversity seriously. We embrace difference and diversity of identity, experience and thought, and actively strive for inclusive behaviours across our company and our work.

# The Role

## Position Purpose

The AusRAP program will lead and assist jurisdictions and local government to maximise the road safety trauma reduction in their management of, and investment in, Australian roads.

AusRAP is the Australian version of the [International Road Assessment Program \(iRAP\)](#). The responsibility for management of AusRAP was transferred from Australian Automobile Association to Austroads in 2021.

The AusRAP program is intended to lead and assist jurisdictions and local government to maximise the road safety trauma reduction in their management of, and investment in, Australian roads. The AusRAP vision is for an Australia free of high-risk roads for all road users.

The Program Lead – AusRAP has overall responsibility for the implementation of the AusRAP Strategy and Business Plan, which includes providing leadership and governance for the AusRAP program, supporting AusRAP partners and stakeholders, promoting the vision of iRAP for a world free of high-risk roads and ensuring AusRAP activity is undertaken to iRAP standard. They will establish sound program governance to ensure all key policy, funding, technical, implementation and communication activities are well coordinated nationally and benefit from the experience or other countries around the world.

## Major Responsibilities/Accountabilities

The role is responsible for:

- Leadership, coordination and governance of the AusRAP program.
- Development and maintenance of the national partnerships to support the vision for an Australia free of high-risk roads for all road users.
- Providing leadership and coordination activity that supports the implementation of the national AusRAP strategy and business plan.
- Operating AusRAP in accordance with the global iRAP licence schemes, guidelines and specifications.
- Collecting and reporting national metrics.
- Connecting with the global iRAP partners to ensure experience, innovation and success is shared for the mutual benefit of all.
- Ensuring AusRAP resources and the global resources of the iRAP programme are efficiently deployed in support of local needs.
- Leadership of a small expert team and consultants to deliver the AusRAP Business Plan.
- Work with other teams across Austroads to support the needs of Austroads member agencies.

## Key Stakeholder Interfaces

### Internal

- Austroads Chief Executive
- General Manager Programs
- Program Manager – Road Safety & Design
- Program Coordinator – Road Safety & Design
- All staff

### External

- AusRAP partner organisations
- Austroads member organisations

- Road Safety Task Force
- iRAP accredited individuals and organisations supporting delivery in Australia
- Consulting and construction industry partners delivering safer roads
- Data, technology and innovation partners

## The Person

### Qualifications, Knowledge, and Experience

The Project Lead – AusRAP will possess:

- Experience in leadership and program management.
- Strong stakeholder engagement skills and the ability to influence others.
- Tertiary qualifications in a relevant field, with significant experience delivering and/or managing road safety programs or projects related to road infrastructure.
- A minimum of 5 years' experience in road infrastructure safety policy, strategy and/or implementation, preferably including experience with a road agency or authority.
- Proven ability to work independently and a capacity to meet challenges through the application of personal initiative and development of innovative options and solutions.
- A knowledge of government decision making processes and procedures would be highly regarded, as would experience with change management and established knowledge of the iRAP/AusRAP program.

### Personal Qualities

The incumbent will need to present a professional image and build a strong relationships across the enterprise. Specifically, the role requires:

- A passion for safe mobility and a commitment to evidence-based solutions.
- Highly developed analytical and problem-solving skills, including strong conceptual skills, the ability to apply sound judgment to complex policy challenges and knowledge of government decision making processes and procedures.
- The ability to determine work priorities and complete concurrent tasks and projects to a high standard within strict deadlines.
- Highly developed written and oral communication skills, as well as negotiation and interpersonal skills, including the ability to consult, liaise and influence, conduct high level and sensitive negotiations and the ability to build working relationships across various organisations.
- A service focused approach.
- Strong networking and teamworking skill.
- Strong attention to detail.
- Commitment to ongoing professional development and learning.
- Professional ethics and integrity.
- Comfort working in an environment which is constantly evolving.